

## **RFP FOR BLANKETS**

RFP ISSUE DATE: OCTOBER 13<sup>TH</sup>, 2023

PROPOSAL SUBMISSION DEADLINE: DECEMBER 1<sup>ST</sup>, 2023

CARE USA 151 Ellis Street NE Atlanta, GA 30303-2440

**CONFIDENTIAL DOCUMENT** 

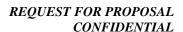
PREPARED BY CARE®





## Table of Contents

1.	ABOUT CARE	2
2.	GENERAL CONDITIONS AND CLAUSES	2
2.1.	CARE'S GENERAL CONDITIONS	2
2.2.	CONFIDENTIALITY/ NON-DISCLOSURE	3
2.3.	PUBLICITY	3
2.4.	LIABILITY	3
2.5.	FORCE MAJEURE	3
2.6.	ERRORS AND OMISSIONS	4
2.7.	OWNERSHIP OF WORK	4
2.8.	CONFLICT OF INTEREST	4
3.	COMPANY PROFILE & BIDDER'S DECLARATION	5
3.1.	COMPANY PROFILE	5
3.2.	BIDDER'S DECLARATION	6
4.	CONDITIONS AND GUIDELINES FOR SUBMISSION OF PROPOSAL	7
4.1.	PROPOSOSAL GUIDELINES	7
4.2.	PROJECT PURPOSE AND DESCRIPTION	7
4.3.	PROJECT OVERVIEW	8
4.4.	PROJECT REQUIREMENTS	10
4.5.	PROJECT TIMELINE	9
4.6.	EVALUATION CRITERIA	12





#### 1. ABOUT CARE

At CARE, we seek a world of hope, inclusion, and social justice, where poverty has been overcome and people live with dignity and security.

This has been our vision since 1945, when we were founded to send lifesaving CARE Packages® to survivors of World War II. Today, CARE is a leader in the global movement to end poverty. We put women and girls in the center because we know we cannot overcome poverty until all people have equal rights and opportunities. In 2019, CARE worked in 100 countries and reached 70 million people with an incredible range of life-saving programs.

To know more about CARE, visit: <a href="https://www.care.org/our-work/">https://www.care.org/our-work/</a>

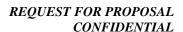
#### 2. GENERAL CONDITIONS AND CLAUSES

### 2.1. CARE'S GENERAL CONDITIONS

The enclosed document is not an offer to contract, but a solicitation of a vendor's proposed intent. Acceptance of a proposal in no way commits CARE to award a contract for any or all products and services to any vendor.

CARE reserves the right to make the following decisions and actions based on its business interests and for reasons known only to CARE:

- To determine whether the information provided does or does not substantially comply with the requirements of the RFP
- To contact any bidder after proposal submittal for clarification of any information provided.
- To waive any or all formalities of bidding
- To accept or reject a proposal in whole or part without justification to the bidder
- To not accept the lowest bid
- To negotiate with one or more bidders in respect to any aspect of submitted proposal
- To award another type of contract other than that described herein, or to award no contract:
- To enter into a contract or agreement for purchase with parties not responding to this RFP
- To request, at its sole discretion, selected Vendors to provide a more detailed presentation of the proposal
- To not share the results of the bids with other bidders and to award contracts based on whatever is in the best interest of CARE.





Any material statements made orally or in writing in response to this RFP or in response to requests for additional information will be considered offers to contract and should be included by vendor in any final contract.

## 2.2. CONFIDENTIALITY/ NON-DISCLOSURE

All information gained by any vendor concerning CARE work practices is not to be disclosed to anyone outside those responsible for the preparation of this proposal. Any discussion by the vendor of CARE's business practices could be reason for disqualification. CARE, at their discretion, reserves the right to require a non-disclosure agreement.

Reciprocally, CARE commits that information received in response to this RFP will be held in strict confidence and not disclosed to any party, other than those persons directly responsible for the evaluation of the responses, without the express consent of the responding vendor.

Finally, the information contained within this RFP is confidential and is not to be disclosed or used for any other purpose by the vendor.

#### 2.3. PUBLICITY

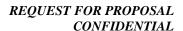
Any publicity referring to this project, whether in the form of press releases, brochures, or photographic coverage will not be permitted without prior written approval from CARE.

### 2.4. LIABILITY

The selected vendor(s) will be required to show proof of adequate insurance at such time as CARE is prepared to procure the services. The participating vendor will also be required to indemnify and hold harmless CARE for, among other things, any third-party claims arising from the selected vendor's acts or omissions and will be liable for any damage caused by its employees, agents or subcontractors.

## 2.5. FORCE MAJEURE

- a. Neither Party shall be responsible for a performance that is delayed, hindered, or is rendered inadvisable, commercially impracticable, illegal, or impossible by a "Force Majeure Event." A Force Majeure event includes, without limitation, an act of nature, a pandemic, emergency, civil unrest or disorder, actual or threatened terrorism, war, fire, governmental action or interference of any kind, power or utility failures, strikes or other labor disturbances, a health warning issued by the Center for Disease Control (or similar agency), any other civil or governmental emergency and/or any other similar event beyond a Party's reasonable control.
- b. The Party that seeks to invoke this Force Majeure provision (the "Affected Party") shall provide the other Party (the "Unaffected Party") with a written notice within ten (10) days of the date the Affected Party determines a Force Majeure Event has occurred.





### 2.6. ERRORS AND OMISSIONS

CARE expects the vendor will provide all labor, coordination, support, and resources required based on the vendor's proposal and corresponding final SOW. No additional compensation will be available to the vendor for any error or omission from the proposal made to CARE. The only exclusions are add-ons, deletions, and/or optional services for which the vendor has received written authorization from CARE.

#### 2.7. OWNERSHIP OF WORK

All work created during this evaluation must be original work, and no third party should hold any rights in or to the work. All rights, title and interest in the work shall be vested in CARE.

#### 2.8. CONFLICT OF INTEREST

CARE encourages every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to CARE if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFP.





## 3. COMPANY PROFILE & BIDDER'S DECLARATION

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of your proposal. No alterations to its format shall be permitted and no substitutions shall be accepted.

## 3.1. COMPANY PROFILE

Table 4.1.A Previous	Work with	ı CARE					
Have you already h	ad previo	us transactior	s with CARE?		Yes	No	
If marked <b>"Yes",</b> p	If marked "Yes", please provide the year of the latest transaction with CARE and the						
requirement that w					ormation is fo	r system	
checking only. This	will not b	e part oj any e	evatuation pro	cess.)			
If you we arrived #NIO	"	ام میموام ماما		h - T-bl - / 4 D	halauu		
If you marked, "No	on the ta	ible above, ple	ease answer t	ne rable 4.1.B.	below:		
Table 4.1.B Other Inf	formation						
Item Descript	tion			Detail(s)			
Legal name of bidd	ler						
Legal Address, City	, Country						
Website							
Year of Registration							
Company Expertise							
Bank Information (	Please ans	swer below)					
Bank Name:							
Bank Address:							
IBAN:							
SWIFT/BIC:							
Account Currency: Bank Account Num	hor						
Dalik Account Nulli	ber.						
Previous relevant ex	perience: 3	contracts					
Name of previous		& Reference	Contract	Period of	Types of ac	tivities	
contracts	Conta	act Details	Value	activity	underta	ken	
			<u> </u>				





## 3.2. BIDDER'S DECLARATION

Yes	No							
		<b>Ethics:</b> By submitting this Proposal/Quote, I/we guarantee that the bidder has not						
		ngaged in any improper, illegal, collusive, or anti-competitive arrangements with						
		competitors; has not directly or indirectly contacted any buyer representative						
		side from the point of contact) or gather information regarding the RFP; and has						
		not attempted to influence or offer any type of personal inducement, reward, or						
		benefit to any buyer representative.						
	Ш	I/We affirm that we will not engage in prohibited behavior or any other unethical						
		behavior with CARE or any other party. We also affirm that we have read the						
		general clause and conditions included in this RFP and that we will conduct						
		business in a way that avoids any financial, operational, reputational, or other undue risk to CARE.						
		Conflict of interest: I/We warrant that the bidder has no actual, potential or						
		perceived Conflict of Interest in submitting this Proposal/Quote; or entering into						
		a Contract to deliver the Requirements. CARE Procurement's Point of Contact will						
		be notified right away by the bidder if a conflict of interest occurs during the RFP						
		process.						
		<b>Bankruptcy:</b> I/We have not declared bankruptcy, are not involved in bankruptcy						
		or receivership proceedings, and there is no judgment or pending legal issues						
		that could hinder the ability to conduct business.						
	Ш	Offer Validity Period: I/We confirm that this Proposal/Quote, including the price,						
		remains open for acceptance for the Offer Validity.						
	Ш	I/We understand and recognize that you are not bound to accept any proposal						
		you receive, and we certify that the goods offered in our Quotation are new and						
		unused.						
	Ш	By signing this declaration, the signatory below represents, warrants and agrees						
		that he/she has been authorized by the Organization/s to make this declaration						
		on its/their behalf						
Supplier Name:		Name:						
Title/Designation:								
Company Name:		<u> </u>						
Date:								
Signa	ature							



## 4. CONDITIONS AND GUIDELINES FOR SUBMISSION OF PROPOSAL

#### 4.1. PROPOSOSAL GUIDELINES

This Request for Proposal represents the requirements for an open and competitive process.

All vendors must provide written notification via email to <a href="mailto:malek.khenissi@care.org">malek.khenissi@care.org</a> of their intent to participate, or not to participate in the bidding process by **November 3rd**, **2023**.

Proposals will be accepted until 1:00 PM EST December 1<sup>st</sup>, 2023, delivered via email solely to Malek Khenissi at <a href="malek.khenissi@care.org">malek.khenissi@care.org</a> no later than the above specified date.

Any proposals received after this date and time will not be accepted. All proposals must be signed by an official agent or representative of the company submitting the proposal.

If the organization submitting a proposal must outsource or contract any work to meet the requirements contained herein, this must be clearly stated in the proposal. Additionally, all costs included in the proposals must be all-inclusive to include any outsourced or contracted work. Any proposals which call for outsourcing or contracting work must include the name and description of the organizations being contracted.

All costs must be itemized to include an explanation of all fees and costs.

Contract terms and conditions will be negotiated upon selection of the winning bidder for this RFP. All contractual terms and conditions will be subject to review by the CARE legal department, and will include scope, budget, schedule, and other necessary items pertaining to the project.

You must respond to every subsection including statement, question, and/or instruction without exception.

Any verbal information obtained from, or statements made by representatives of CARE shall not be construed as in any way amending this RFP. Only such corrections or addenda as are issued in writing by CARE to all RFP participants shall be official. CARE will not be responsible for verbal instructions.

#### 4.2. PROIECT PURPOSE AND DESCRIPTION

CARE is issuing this RFP (Request for Proposal) soliciting qualified bidders to submit proposals intended for the provision of Blankets

This RFP is an invitation to bid, not an offer of contract. Bidders must submit a response that complies with the minimum requirements contained herein.



## **4.3. PROJECT OVERVIEW**

CARE is seeking a provider to submit proposals intended for the supply of Blankets to CARE USA The goal of this process is to negotiate global agreement and from time to time during the term of this Agreement, CARE Country Officers may request quotes for specific items, quantities, and delivery terms in support of Country Office procurement needs.

Item	Minimum Requirement & Specs	Contract Period
Medium Thermal Blanket	Thermal resistance ISO11092: Rct= 0.25m².K/W minimum, rounded to the nearest 0.01  Material: Woven/knitted, dry raised both sides, 100% virgin polyester and/or acrylic fibers or polyester/cotton (Content ISO 1833 on dry weight)  Colors: A uniform dark color that is not black (e.g. dark blue, grey, brown).  No red or white. Colour should be well fixed and not run with washing.  Length: Minimum: 198cm; Maximum:206cm. To be taken on flat stabilized sample, without folds.  Width: Minimum: 148.5cm; Maximum:154.5cm. To be taken on flat stabilized sample, without folds.  Weight: Minimum:400g/m2; maximum:700g/m2. Weight determined by total weight/total surface.  Thickness: 6.5 mm minimum. ISO 5084 (1KPa on 2000mm²)  Tensile strength: 250N warp and weft minimum. ISO13934-1  Tensile strength loss after washing: Maximum 5% warp and weft after 3 consecutive machine washing at 30°C and one flat drying. ISO 6330  Shrinkage maxi: Maximum 5% warp and weft after 3 consecutive machine washing at 30°C and one flat drying. ISO 6330  Weight loss after washing: Maximum 5% after 3 consecutive machine washing at 30°C and one flat drying.	3 years
High Thermal Blanket	Thermal resistance ISO11092: Rct= 0.40m².K/W minimum, rounded to the nearest 0.01  Material: Woven/knitted, dry raised both sides, 100% virgin polyester and/or acrylic fibers or polyester/cotton (Content ISO 1833 on dry weight). If any, inner layer can be nonwoven/knitted type.  Colors: A uniform dark color that is not black (e.g. dark blue, grey, brown).  No red or white. Color should be well fixed and not run with washing.  Length: Minimum: 198cm; Maximum:206cm. To be taken on flat stabilized sample, without folds.  Width: Minimum: 148.5cm; Maximum:154.5cm. To be taken on flat stabilized sample, without folds.  Weight: Minimum:500g/m²; maximum:1000g/m². Weight determined by total weight/total surface.  Thickness: 9.5 mm minimum. ISO 5084 (1KPa on 2000mm²)  Tensile strength:250N warp and weft minimum. ISO13934-1	



## REQUEST FOR PROPOSAL CONFIDENTIAL

Tensile strength loss after washing: Maximum 5% warp and weft after 3
consecutive machine washing at 30°C and one flat drying. ISO13934-1 and
ISO 6330
<b>Shrinkage maxi:</b> Maximum 5% warp and weft after 3 consecutive machine

washing at 30°C and one flat drying. ISO 6330

Weight loss after washing: Maximum 5% after 3 consecutive machine

washing at 30°C and one flat drying.

Item #	Other Requirements				
1	Delivery Date & Time	Bidder shall deliver the goods at time of quote/order			
2	Delivery Terms	EXW [Ex-works (Place)]			
	(incoterms)	FCA [Free Carrier (Port)]			
		FAS [Free Along-Side Ship (Port)]			
		FOB [Free On-Board (Port)]			
		CFR [Cost, & Freight (Port)]			
		CIF [Cost, Insurance & Freight (Port)]			
		CPT [Carriage Paid-To (Place)]			
		CIP [Carriage & Insurance Paid-To (Place)]			
		DAP [Delivered at Place (Place)]			
		DPU [Delivered at Place Unloaded (Place)]			
		DDP [Delivered Duty Paid (Place)]			
3	Custom Clearance	Not Applicable. Shall be done by			
	(Must be linked to	Shouldered by CARE			
	Incoterms at origin)	Supplier Bidder			
		Freight Forwarder			
4	Exact Address(es) of	At time of quote/order			
	Delivery Location				
5	Warranty Period	Standard Manufacturer's Warranty (if applicable)			
6	Payment Terms	30 Days upon Receipt of items			
7	Quotation Validity	The quote needs to be valid for 90 days to cover all the days			
		from bidding up to the award process. However, once the			
		contract has been released, it shall be valid for the same			
		coverage as reflected in the requirement above.			

## **4.4. PROJECT TIMELINE**

All bidders are advised to strictly follow the below timeline as noted.

Any technical questions arising during the preparation of your response to this RFP should be submitted in writing via email to Malek Khenissi via <a href="mailto:malek.khenissi@care.org">malek.khenissi@care.org</a> no later than **November 10<sup>th</sup>**, 2023.



# REQUEST FOR PROPOSAL CONFIDENTIAL

Schedule of Activities/	Date of the Activity/	Responsible	Remarks		
To-do	<b>Deadline of Submission</b>	-			
RFP Issued	October 13 <sup>th</sup>	CARE			
Supplier to notify CARE of intention to participate in bidding	November 3 <sup>rd</sup>	Supplier	Deadlines must be strictly observed.		
Deadline for submission of clarification questions to CARE	November 10 <sup>th</sup>	Supplier	Deadlines must be strictly observed.		
CARE to answer all clarifications	November 17 <sup>th</sup>	CARE			
Supplier's Deadline of Submission of Proposal	December 1 <sup>st</sup>	Supplier	Deadlines must be strictly observed.		
Evaluation of Proposal	December	CARE			
Finalists selected	December 18 <sup>th</sup>	CARE	Upon notification, the contract negotiation with the winning bidder will begin immediately.		

## **4.5. PROJECT REQUIREMENTS**

# a. Technical Requirements a.1 Technical Proposal of the Product

	REQUIREMENTS	Provide the necessary details. Attach document or provide separate sheet if needed.
A.	Overall Proposal Suitability	
1	Compliance with minimum requirements and specifications	
2	Provide Delivery Lead Time	
3	Provide after-sales service (if applicable)	
4	Ability to provide sample (if applicable)	
5	Provide Warranty Period	

	REQUIREMENTS	Provide the necessary details. Attach document or provide separate sheet if needed.
B.	Previous Works and Awards	
1	Provide 3 or more client experiences or testimonials (References whose environment, size, and scope are most similar to CARE. Include a summary of the work completed for each	



# REQUEST FOR PROPOSAL CONFIDENTIAL

<u>:omp</u>	oliance with Requirements Y	es, we		No, we	If marked as "No",	
<ul> <li>b. VALUE &amp; COST (Financial Requirements)         (Provide below requirements, payment terms, etc., if there's any)     </li> </ul>						
1	Provide any relative requirements where not mentioned above. (Delete if applicable)					
D.	Others	1		•	·	
	REQUIREMENTS	do			e necessary details. Attach ovide separate sheet if needed.	
5	Warehouses Locations					
5	Provide the latest audited Financial Sta	atement	:			
	same requirement to other companies					
3	Provide Years of experience in provide		he			
2	Any proof that the vendor has the render satisfactory service in this insta	ance.				
	Provide 5 Availability of vendor's repreto call upon and consult with.					
<b>C</b> .	Technical Expertise and Organizational					
	REQUIREMENTS				e the necessary details. Attach ent or provide separate sheet if needed.	
5	(Any additional requirement that is necessary for "Previous Works & Category.					
4	Provide any testimonials, survey respon previous buyers and/or partners.	nse/s fro	om			
3	Provide citations and awards. This encompasses reviewing the citations and awards a vendor has received from other customers and award-giving bodies.					
2	Provide previous records of performance and service.					
	account. Include reference contact na telephone numbers and email address	ses.)				

Minimum Technical Specifications
Delivery Lead Time

comply

comply

proposal



#### REQUEST FOR PROPOSAL CONFIDENTIAL

Delivery Term (INCOTERMS)		
Warranty Period (if applicable)		
Validity of Quotation		
Payment Terms (30 Days)		
Other Requirements (Please specify)		

#### 4.6. EVALUATION CRITERIA

CARE will evaluate all proposals based on the following criteria. To ensure consideration for this Request for Proposal, your proposal should be complete and include all of the following criteria:

- **Overall Proposal Suitability:** proposed solution(s) must meet the scope and needs included herein and be presented in a clear and organized manner.
- **Previous Work and Awards:** Bidders will be evaluated on examples of their work pertaining to the requirement as well as client testimonials and references.
- Technical Expertise and Organizational Experience: Bidders must provide descriptions and documentation of staff technical expertise and experience. Bidders also need to provide their experiences as an organization which include but not limited to years of experiences, financial stability, expertise, and edge to other competitors.
- **Value and Cost:** Bidders will be evaluated on the cost of their solution(s) based on the work to be performed in accordance with the scope of this project.

Note for Country Offices (CO): The specific criteria must closely represent the objective and scope given the nature of the procurement required. Evaluation criteria reflected above can be added and or adjusted depending on the requirement and the type of purchase. The final evaluation criteria must be reflected above prior to releasing of this RFP.

CARE will review proposed budgets and pricing after the initial review of the criteria above.